



**Interstaatliche Hochschule  
für Technik Buchs**

FHO Fachhochschule Ostschweiz

# SEMP Institutional Fact Sheet

Academic year 2017-2018

<b>Name and Address of the Institution</b>	<p>NTB Interstaatliche Hochschule für Technik Buchs NTB Campus Buchs Werdenbergstrasse 4 9471 Buchs SWITZERLAND</p> <p>Tel. +41 81 755 33 11 Email: <a href="mailto:office@ntb.ch">office@ntb.ch</a></p> <p>NTB Interstaatliche Hochschule für Technik Buchs NTB Campus St Gallen Schönauweg 4 9013 St Gallen SWITZERLAND</p> <p>Tel. +41 81 755 32 00 E-Mail: <a href="mailto:office@ntb.ch">office@ntb.ch</a></p>
<b>SEMP Erasmus Code</b>	CH ST.GALLEN08
<b>International Office</b>	<p>NTB Interstaatliche Hochschule für Technik Buchs International Office Werdenbergstrasse 4 9471 Buchs SWITZERLAND</p> <p>Tel. +41 755 34 89 E-Mail: <a href="mailto:international-relations@ntb.ch">international-relations@ntb.ch</a></p>
<b>Website</b>	<a href="http://www.ntb.ch/die-ntb/dienste/international-office">www.ntb.ch/die-ntb/dienste/international-office</a>
<b>SEMP Institutional Coordinator</b> <ul style="list-style-type: none"><li>• Bilateral agreements</li><li>• Incoming and outgoing students</li><li>• (Application, admission, accommodation, etc.)</li></ul>	<p>Prof. Juliet Dawnay Head International Office</p> <p>Tel. +41 755 34 89 E-Mail: <a href="mailto:juliet.dawnay@ntb.ch">juliet.dawnay@ntb.ch</a></p>

## Academic calendar and deadlines

	<b>Autumn Semester 2017-2018</b>	<b>Spring Semester 2018</b>
<b>Arrival and enrolment</b>	13 – 15 Sept 2017	16 Feb 2018
<b>Intensive German course</b>	August 2017 IBH Summer School intensive German course held at the University of Constance in Constance, Germany <a href="http://www.bodenseehochschule.org/ibh-arbeitsgruppen/ag-ausland/ibh-summer-school-2/">http://www.bodenseehochschule.org/ibh-arbeitsgruppen/ag-ausland/ibh-summer-school-2/</a>	No course available
<b>Start of courses</b>	18 Sept 2017	19 Feb 2018
<b>End of courses</b>	23 Dec 2017	9 June 2018
<b>Examination period</b>	22 Jan – 9 Feb 2018	13 – 31 Aug 2018
<b>End of semester</b>	18 Feb 2018	16 Sep 2018
<b>Semester break</b>	Christmas break (campus closed): 24 Dec 2017 – 7 Jan 2018	Easter: 30 March – 2 Apr 2018 Spring break: 8 – 15 Apr 2018 Ascension Day: 10 – 13 May 2018 Whitsun: 20 – 21 May 2018
<b>Deadline for application</b>	<b>31 May 2017</b>	<b>30 November 2017</b>

## Useful websites

<b>Homepage</b>	<a href="http://www.ntb.ch">www.ntb.ch</a>
<b>Institutional fact sheet</b>	<a href="http://www.ntb.ch/studium/international-studieren/incomings/">http://www.ntb.ch/studium/international-studieren/incomings/</a>
<b>Degree programmes</b>	<a href="http://www.ntb.ch/studium/">http://www.ntb.ch/studium/</a>
<b>Bachelor information</b>	<a href="http://www.ntb.ch/studium/bachelor/systemtechnik/">http://www.ntb.ch/studium/bachelor/systemtechnik/</a>
<b>Bachelor modules</b>	Please note that all Bachelor courses are currently held in German.  Language requirement: Non-German speakers should have at least B2 level, preferably C1 level.
<b>Master of Science in Engineering (MSE) NTB Master Research Units</b>	<a href="http://www.ntb.ch/studium/master/mse-master-of-science-in-engineering/vertiefungen-master-research-units-mru-an-der-ntb/">http://www.ntb.ch/studium/master/mse-master-of-science-in-engineering/vertiefungen-master-research-units-mru-an-der-ntb/</a>  For Master courses, please note the language of instruction for each individual course.  Language requirement: Students should have at least B2 level, preferably C1 level, in the language of instruction.
<b>Forms for exchange students</b> <ul style="list-style-type: none"> <li>• Application form</li> <li>• Learning agreement / changes</li> <li>• Registration for German course</li> </ul>	<a href="http://www.ntb.ch/studium/international-studieren/incomings/">http://www.ntb.ch/studium/international-studieren/incomings/</a>
<b>Intensive German language course in summer</b>	<a href="http://www.bodenseehochschule.org/ibh-arbeitsgruppen/ag-ausland/ibh-summer-school-2/">http://www.bodenseehochschule.org/ibh-arbeitsgruppen/ag-ausland/ibh-summer-school-2/</a>

## Services

<b>German language course</b>	<p>This is organised by the Internationale Bodenseehochschule (IBH), an association of universities around Lake Constance, of which NTB is a member.</p> <p>The 4-week intensive German language course caters for all levels from A1 to C1 and is accompanied by a cultural programme. It takes place in August before the autumn semester begins. The course currently costs € 380 and accommodation in a hall of residence is €360.</p> <p>For further details please refer to the URL above or the NTB International Office homepage.</p>
<b>General services</b>	Student tutors, academic supervisors, library services and computer access, cafeterias, sports through the student organisation, etc.
<b>Students with special needs</b>	Please contact the International Office.
<b>Student organisation</b>	<a href="http://sto.ntb.ch/jahresprogramm/">http://sto.ntb.ch/jahresprogramm/</a>
<b>Extracurricular activities</b>	IBH Cultural Rotation Events: <a href="http://www.bodenseehochschule.org/ibh-arbeitsgruppen/ag-ausland/cultural-rotation-events/">http://www.bodenseehochschule.org/ibh-arbeitsgruppen/ag-ausland/cultural-rotation-events/</a>

## Formalities

<ul style="list-style-type: none"><li>• Students who are EU nationals do not require a visa to enter Switzerland. Students from non-European countries must check the visa requirements and be in possession of the appropriate visa before arriving in Switzerland.</li><li>• Students must register with the local authorities (Einwohneamt) within 8 days and apply for a short-term residence permit (L-Bewilligung für Kurzaufenthalter).</li><li>• For registration, students will need:<ul style="list-style-type: none"><li>○ Valid ID (passport or national identity card)</li><li>○ Confirmation of their status as an exchange student</li><li>○ 1 passport photo</li><li>○ Residence permit fees (costs vary from town to town)</li><li>○ Possibly rental agreement</li><li>○ Possibly proof that they have sufficient finances to pay for their planned stay (generally the equivalent of CHF 2000 a month)</li></ul></li><li>• Students should not forget to deregister when they leave at the end of their stay!</li></ul>
<b>Insurance</b> <p><b>Health and accident insurance:</b> This is compulsory. Students from the European Union must bring their European Health Card; students from non-European Union countries must have an insurance policy covering sickness, hospitalization and accidents.</p> <p><b>Third-party liability insurance:</b> Students are strongly advised to have adequate liability insurance. In some cases, this is a condition for renting a room/flat.</p>